

The NH Division of Weights and Measures

FINDINGS IN THE FIELD (e-letter) ***Division Field Notes ~ Technician Tips***

TO: Licensed NH Service Technicians and Service Companies
FROM: New Hampshire Division of Weights and Measures
DATE: August 2014
TOPIC: **Note #4:**
I. Free Training Materials for NIST Handbook 44: Specifications, Tolerances, & Other Technical Requirements for Weighing and Measuring Devices; and
II. Update: Placed In Service Reports online

I. **NIST Handbook Self-Study Course (no cost):** It is highly recommended that all licensed NH service technicians, both new and experienced, be aware of a *free* NIST Handbook 44 Self-Study Course. There are five chapters in the free course. Specifically, Chapters 3, 4, and 5 are particularly useful to service technicians and can be found on the NIST website at the below link:

<http://www.nist.gov/pml/wmd/lmdg/training-materials.cfm>.

The free course focuses on the organization and use of Handbook 44. Some areas covered in the course include understanding:

- the organization of the handbook;
- general codes (applies to all devices);
- specific codes (applies to specific devices and are grouped as device codes);
- specific sections within device categories (e.g. A. = application, S. = specifications, T. = tolerances, etc.)

II. **Update:** Placed in Service Reports are now accessible online. Go to the Division's website and click on "For Service Technicians" and scroll down the page to "NH Division of Weights and Measures Placed in Service Report Forms" to access the forms → or click this link:
<http://www.agriculture.nh.gov/divisions/weights-measures/service-technicians.htm>

Please be advised that this e-letter addresses specific issues encountered by Division investigators and Division staff including: devices that licensed NH service technicians test, calibrate, and certify pursuant to RSA 438, updates and reminders of procedures and techniques in the NIST Handbooks, reminders of the Division's laws and rules and other relevant matters. It is intended for educational use and is not a complete representation of the Division's laws or rules.

****Service Companies: Please share this information with your licensed New Hampshire service technicians****

For a complete and official version of the Division's laws and administrative rules go to our **newly designed website:** www.agriculture.nh.gov & click on the Division of Weights & Measures laws and rules page, or contact the Division at (603) 271-3700 or (603) 271-2894